

**Consulate General of India
Frankfurt**

Advisory regarding Consular Services

In view of prevailing Covid-19 situation and advisories issued by German Government, this Consulate is providing consular services / public dealings **with prior appointments only** in order to ensure social distancing and precautions towards safety of the applicants as well as Consulate personnel.

2. Please note that the Consulate does not provide consular services by post. Any application or payment of fees for availing consular services is required to be **deposited in person and in cash against a receipt. No walk-in facilities without prior appointment will be entertained by the Consulate.** The fee structure is available on our website link: <https://cgifrankfurt.gov.in/pages/fe131d7f5a6b38b23cc967316c13dae2>

3. In addition, our authorised outsourced agency Indo German Consultancy Services (IGCS), which provides visa, passport and consular services, will also accept applications for consular services by post or with prior appointment. In case of applying for passport and other consular services through IGCS, the applicants are advised to liaise with IGCS for any query or regarding the status of their application.

4. At the time of submitting the application at the Consulate or at IGCS, the Applicants are requested to ensure that they have appended their signature on the application form, furnished correct details of their permanent address(s) in Germany as well as in India like police station, district, pin code, email ID, mobile phone numbers, the requisite supportive documents, English translation of German documents, etc. Incomplete application or applications with incomplete details will be summarily rejected and no representation will be entertained in this regard.

5. Please note that the issuance of passport and OCI card usually takes 6-8 weeks subject to receipt of Police Verification

Report of the permanent address in India indicated by the applicant. The applicant may note that in case they provide incorrect address, the application may get rejected at the police verification stage and Consulate will not entertain any correspondence in this regard.

6. The applicants are requested to avoid sending repeated emails or making calls to check the status of their passport. Kindly note that once the application is submitted complete in all respect and the ARN(Application Reference Number) is generated, the Consulate has no role in or control over the verification procedure or printing of passport. Therefore, the Consulate is not in a position to provide any updates in this regard to the Applicants. Applicant can check the status of online using ARN, which is inscribed on the top right corner of the print of online passport application, through link: <https://portal3.passportindia.gov.in/Online/index.html> . If the application was submitted to IGCS, any queries in that regard may be sent to IGCS only.

7. Please note that applicants who need consular services and are residing in the jurisdiction of the Consulate General of India, Frankfurt (North Rhine-Westphalia, Hessen, Rhineland Palatinate and Saarland only) are advised to send their request pertaining to appointment for services to email ID: cons.frankfurt@mea.gov.in only.

8. Kindly do not send emails seeking appointments on any other email IDs. Due to the pandemic related restrictions limiting normal functioning of the Consulate, we may need 2-3 working days to reply to emails or giving appointment. We request for your patience and understanding.

Frankfurt
11 March 2021